

Time: 6:00 PM
Place: Borough Hall/Virtual

Mayor Kilpatrick called the meeting to order followed by a salute to the flag.

Municipal Clerk Morelos read the notice of meeting publication.

Municipal Clerk Morelos administered Oaths of Office to Councilwoman Mary J. Novak and Councilman Vincent Conti.

Mayor called for Roll Call.

Roll Call: Councilpersons Conti, Dalina, Enriquez, Maher, Novak, Roberts.

Absent: None

Others Present: Mayor Victoria Kilpatrick, Business Admin. Daniel E. Frankel, Municipal Clerk Jessica Morelos, C.F.O./Treasurer Denise Biancamano, Borough Engineer Jay Cornell, Borough Attorney Michael DuPont.

Others Absent: None

- **Adoption of the 2021 Meeting Schedule, subject to correction as needed.**

Mayor asked if there were any objections to the following schedule.
None made.

Motion was made by Councilwoman Novak to adopt the meeting schedule.
Seconded by Councilman Conti.

Roll Call: Councilpersons Novak, Conti, Dalina, Enriquez, Maher, Roberts, all Ayes.

**MAYOR & BOROUGH COUNCIL
2021 ANNUAL MEETING SCHEDULE**

<u>Day/Date</u>	<u>Meeting Type</u>	<u>Time</u>
Monday, January 4, 2021	Agenda Session	6:00 P.M.
Monday, January 4, 2021	Re-Organization Meeting	7:00 P.M.
Monday, January 25, 2021	Regular & Business Session	7:00 P.M.
Monday, February 8, 2021	Regular & Business Session	7:00 P.M.
Monday, February 22, 2021	Regular & Business Session	7:00 P.M.
Monday, March 8, 2021	Regular & Business Session	7:00 P.M.
Monday, March 22, 2021	Regular & Business Session	7:00 P.M.
Monday, April 12, 2021	Regular & Business Session	7:00 P.M.
Monday, April 26, 2021	Regular & Business Session	7:00 P.M.
Monday, May 10, 2021	Regular & Business Session	7:00 P.M.
Monday, May 24, 2021	Regular & Business Session	7:00 P.M.
Monday, June 14, 2021	Regular & Business Session	7:00 P.M.
Monday, June 28, 2021	Regular & Business Session	7:00 P.M.
Monday, July 19, 2021	Regular & Business Session	7:00 P.M.
Monday, August 16, 2021	Regular & Business Session	7:00 P.M.
Monday, September 13, 2021	Regular & Business Session	7:00 P.M.
Monday, September 27, 2021	Regular & Business Session	7:00 P.M.

Tuesday, October 12, 2021 Regular & Business Session 7:00 P.M.
Monday, October 25, 2021 Regular & Business Session 7:00 P.M.

Monday, November 8, 2021 Regular & Business Session 7:00 P.M.
Monday, November 22, 2021 Regular & Business Session 7:00 P.M.

Monday, December 13, 2021 Regular & Business Session 7:00 P.M.

Unless otherwise noted on our website or posted at Borough Hall, these meetings will be held in the Municipal Building, 167 Main Street, Sayreville, N.J.

Formal action may be taken.

These meetings are published in conformity with the Open Public Meetings Act, Chapter 231, P.L. 1975.

Jessica Morelos, RMC
Municipal Clerk

Designation of the Official Newspaper – Home News Tribune

Motion made by Council President Dalina to designate Home News Tribune the Official Newspaper of the Borough. Motion was seconded by Councilwoman Novak.

Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts, all Ayes.

Designation of Council President

2021 Council President – Councilman Kevin Dalina

Motion made by Councilwoman Novak to designate Councilman Dalina as Council President. Motion was seconded by Councilman Enriquez.

Roll Call: Councilpersons Novak, Conti, Dalina, Enriquez, Maher, Roberts, all Ayes.

Mayor read the following nominations for Standing Committees:

The following were presented for 2021:

Admin. & Finance: Co. Roberts, Novak, Conti
Planning & Zoning: Co. Maher, Dalina, Enriquez
Public Safety: Co. Conti, Enriquez, Dalina
Public Works: Co. Dalina, Conti, Novak
Recreation: Co. Enriquez, Maher, Roberts
Water & Sewer: Co. Novak, Roberts, Maher

Council President Dalina moved the nominations for Standing Committee be approved. Seconded by Councilwoman Novak.

Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts, all Ayes.

Mayor Kilpatrick read the following nominations for appointments:

1 Yr. Borough Attorney - McKenna, DuPont, Higgins & Stone –
Michael DuPont

1 Yr. Borough Engineer - CME Associates, David J. Samuel

- 1 Yr. Labor Counsel - Appruzzese, McDermott, Mastro & Murphy
(Robert Clarke)
- 1 Yr. Labor Counsel Alternate - McKenna, DuPont, Higgins & Stone
- 1 Yr. Auditor - Wiss & Company
- 1 Yr. Bond Counsel - McCarter & English
- 1 Yr. Financial Advisor - NW Financial Group LLC
- 1 Yr. Accounting Services - PKF O'Connor Davies, LLP
- 1 Yr. Municipal Prosecutor- Francis Womack
- 1 Yr. Municipal Prosecutor – Alternate - Roman Rabinovich, Esq.
- 1 Yr. Public Defender - Roselli & Roselli, Esq.
- 1 Yr. Public Defender Alternate - Roman Rabinovich, Esq.
- 3 Yr. Municipal Judge - Michael Sica
- 1 Yr. Special Counsel
Tax Matters - James P. Nolan & Associates, LLP
- 1 Yr. Special Counsel
ABC Matters - Antonelli Kantor, PC
- 1 Yr. Special Counsel
Rent Leveling Board Matters- James P. Nolan & Associates, LLP
- 1 Yr. Special Counsel Other Matters – Weiner Law Group, LLP
- 1 Yr. Special Counsel Other Matters –Alternate – Hoagland, Longo, Moran, Dunst & Doukas, LLP
- 1 Yr. Litigation Counsel - Weiner Law Group, LLP
- 1 Yr. Occupational Health Hackensack Meridian Health
- 1 Yr. Municipal Planner Heyer, Gruel & Assoc.
- 1 Yr. Special Counsel
COAH Matters - Surenian, Edwards & Nolan, LLC
- 1 Yr. Special Counsel
Water Matters - McManimon, Scotland & Bauman, LLC
- 1 Yr. Architect - USA Architects
- 1 Yr. Social Media Consultant - Anthology Media Group
- 1 Yr. Public Agency
Compliance Officer - Daniel E. Frankel

Council President Dalina moved the appointments be approved. Seconded by Councilwoman Novak.

Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts. All ayes.

Mayor made the following appointments:

BOARD OF ADJUSTMENT

4 Yr. Member Ron Green
1 Yr. Council Liaison Co. Michele Maher
4 Yr. Member Dave Sivilli
2 Yr. Alt. #2 Sherry Ko (filling term exp. 2021)

PLANNING BOARD

1 Yr. Class III Co. Michele Maher
4 Yr. Class IV Bernard Bailey
4 Yr. Class IV James Allegre, Jr.
2 Yr. Alt. I Hina Patel

BOARD OF HEALTH

3 Yr. Member Kenneth Revolinsky
3 Yr. Member William J. Henry
1 Yr. Council Liaison Co. Vincent Conti

ENVIRONMENTAL COMMISSION

1 Yr. Council Liaison Mary J. Novak
3 Yr. Alt. #2 Anton New (filling term exp. 2022)

HUMAN RELATIONS COMMISSION

3 Yr. Member Joseph Malara
3 Yr. Member Harshad Patel
3 Yr. Member Massoumeh Mohammadkhani
3 Yr. Member Robert Stuber
3 Yr. Member Mindy Schifman
3 Yr. Member Deborah Terry-Correa

COMMISSION ON AGING

3 Yr. Member Pat Farrell
3 Yr. Member Deborah Terry-Correa
3 Yr. Member Michele Golba Norek
1 Yr. Council Liaison Co. Mary J. Novak

LIBRARY BOARD OF TRUSTEES

5 Yr. Member Julia Green
1 Yr. Mayor's Designee Karen Perno
1 Yr. School Superintendent Lori Ann Dobrzynski
1 Yr. Council Liaison Co. Damon Enriquez

SHADE TREE COMMISSION

1 Yr. Council Liaison Co. Kevin Dalina

RECREATION ADVISORY BOARD

3 Yr. Member Bernadine Lajewski
3 Yr. Member William Tumbleson
3 Yr. Member Joyce Major
3 Yr. Member Peggy Yanuzzelli
3 Yr. Member Elyse Barone

OPEN SPACE COMMITTEE

2 Yr. Member – Governing Body Co. Mary J. Novak

RENT LEVELING BOARD

3 Yr. Member Joyce Major
3 Yr. Member Julia Green
1 Yr. Council Liaison Co. Kevin Dalina

HOUSING AUTHORITY OF THE BOS

5 Yr. Member Thomas Beninato

COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATOR

- 1 Yr. Gwendolyn Knight
- 1 Yr. Denise Biancamano – Alt.

LIAISON – BOY & GIRL SCOUTS

- 1 Yr. Boy Joseph McCoy
- 1 Yr. Girl Kathy Foderaro

LIAISON-VETERANS ALLIANCE

- 1 Yr. Damon Enriquez

- 1 Yr. Mayor's Designee to Middlesex County Solid Waste Adv. Council – Elyse Barone
- 3 Yr. Lower Raritan Watershed Area Steering Committee – David Leitner
- 3 Yr. Watershed Management Area 9 Representative – David Leitner

SERA – ELECTED OFFICIALS

- 1 Yr. Co. Mary J. Novak
- 1 Yr. Co. Vincent Conti

Mayor asked if there are if there was a motion.

Council President Dalina moved the appointments. Seconded by Councilwoman Novak.

Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts. All ayes.

RESOLUTIONS FOR CONSIDERATION:

- 2021-1 Rules of Order
- 2021-2 Scheduling Standing Committee and Council Meetings 2021
- 2021-3 Establishing a Cash Management Plan and naming official depositories for the Borough of Sayreville.
- 2021-4 Authorizing the re-opening of petty cash funds for various Departments.
- 2021-5 Requiring Tax Collector and Treasurer to furnish bonds.
- 2021-6 Temporary Budget Appropriations – 2021
- 2021-7 Confirming operable procedure for the settlement of claims against the Borough.
- 2021-8 Clarifying power of Council President to solemnize marriages when Council President is acting in the capacity of Acting Mayor.
- 2021-9 Designating the Official Newspaper
- 2021-10 Authorizing Special Tax Counsel to file petitions, complaints, answers and counterclaims in the Tax Court of the State of New Jersey.
- 2021-11 Cancelling Small Balances
- 2021-12 Fixing the interest charges for non-payment of taxes, assessments and/or other municipal liens or charges.
- 2021-13 Resolution approving bills for payment.
- 2021- Appointing Borough Attorney
- 2021- Appointing Borough Engineer

- 2021- Appointing Labor Counsel
- 2021- Appointing Borough Auditor
- 2021- Appointing Bond Counsel
- 2021- Appointing Financial Advisor
- 2021- Appointing Accounting Services
- 2021- Municipal Prosecutor
- 2021- Appointing Public Defender
- 2021- Appointing Municipal Court Judge
- 2021- Appointing Special Counsel - Tax Matters
- 2021- Appointing Special Counsel - ABC Matters
- 2021- Appointing Special Counsel – Rent Leveling Board Matters
- 2021- Appointing Special Counsel – Other Matters
- 2021- Appointing Litigation Counsel
- 2021- Occupational Health Services/Alt. Borough Physician
- 2021- Appointing Municipal Planner
- 2021- Appointing Special Counsel – COAH Matters
- 2021- Appointing Special Counsel – Water Matters
- 2021- Appointing Architect
- 2021- Appointing Social Media Consultant

PUBLIC PORTION

Mayor Kilpatrick opened the meeting to the public on general items. No one appeared.

Council President Dalina moved the Public Portion be closed. Motion was seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

• **ADJOURNMENT**

No further business.

Council President Dalina made a motion to adjourn. Motion was seconded by Councilwoman Novak.

Roll Call – Voice Vote, all ayes. Carried.

Time 6:26 P.M.

SIGNED:

Jessica Morelos, RMC
Municipal Clerk

Date approved